

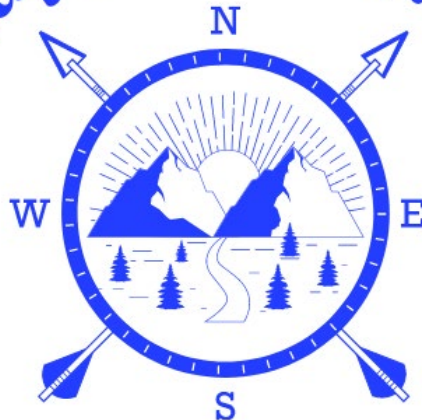
*Happy Tank RV Inc.*

Email: info@happytankrv.com

Website: happytankrv.com

# Annual General Inspection & Maintenance Report

*Happy Tank RV*



*RV Education & Tank Cleaning*

[Client Name]

Email: [Email Here]

Service Location: [RV Park Name]

Service Date:

Technician: Trevor Machado



Sample Report {For Example Purposes Only}

## Contents

|   |    |
|---|----|
| Statement of Services .....                                       | 4  |
| Annual General Maintenance & Inspection Service Summary .....     | 4  |
| RV Information .....  | 5  |
| Technicians Service Summary .....                                 | 5  |
| <i>Exterior Inspection &amp; Service</i> .....                    | 5  |
| Observations .....  | 5  |
| Service Performed .....   | 5  |
| Recommendations .....   | 6  |
| <i>Battery Inspection &amp; Service</i> .....                     | 6  |
| Observations .....  | 6  |
| Service Performed .....   | 7  |
| Recommendations .....   | 7  |
| <i>Fuse/Breaker Panel Inspection &amp; Service</i> .....          | 8  |
| Observations .....  | 8  |
| Service Performed .....   | 9  |
| Recommendations .....   | 9  |
| <i>Slide-Out &amp; Window Seal Inspection &amp; Service</i> ..... | 10 |
| Observations .....  | 10 |
| Service Performed .....   | 10 |
| Recommendations .....   | 10 |
| <i>Exterior Sealant Inspection &amp; Service</i> .....            | 10 |
| Observations .....  | 10 |
| Service Performed .....   | 10 |
| Recommendations .....   | 11 |



***Roof Sealant Inspection & Service* .....11**

**Observations** .....11

**Service Performed** .....11

**Recommendations** .....11

***AC Unit Inspection & Service* .....11**

**Observations** .....12

**Service Performed** .....12

**Recommendations** .....12

***Hot Water Heater & Furnace Inspection & Service* .....12**

**Observations** .....12

**Service Performed** .....12

**Recommendations** .....13

***Tire Inspection & Service* .....13**

**Observations** .....13

**Service Performed** .....13

**Recommendations** .....13

***Suspension Inspection & Service*.....13**

**Observations** .....14

**Service Performed** .....14

**Recommendations** .....14



## Statement of Services

All services provided and noted in this report have been completed by a Registered RV Service Technician as noted on the cover sheet of this report. This service engagement is limited to the scope of what is defined in the sections below. We do not make claims to be “experts or specialists” in any of the areas covered, this service offering is “General Maintenance & Inspections” of all the key components of an RV. It is the responsibility of the RV Owner to seek services by a qualified service technician for any specific follow-up or recommended items noted throughout this report. Any services needing attention outside the ability of this technician will also be noted and the client will be provided a means for locating a qualified service technician.

## Annual General Maintenance & Inspection Service Summary

The “Annual General Maintenance & Inspection” service package is a comprehensive review and inspection of the general operation of the RV systems and components. All observations will be documented via photos (whenever possible) and included in this report with each area of service.

1. Inspect and tighten all screws and fasteners around the exterior of your RV.
2. Inspect and service batteries (testing of the batteries with a multimeter, clean terminals, check and tighten all connections, check fluid levels (depending on battery type) service as needed)
3. Inspect Fuse/Breaker connections tighten as needed
4. Inspect and clean all slide outs and window seals (treat with Dry Lube and UV Protectant)
5. Inspect all trim, window, door, storage compartment sealants address identified issues, report findings and recommendations
6. Inspect Hot Water Heater and Furnace areas service as needed
7. Inspect roof sealant for cracks/gaps/issues report findings and recommendations
8. Inspect, clean, service, & optimize AC Units report findings and recommendations
9. Inspect tires (PSI, Tread Wear, DOT Manufacturing date) treat with UV protectant spray – report findings and recommendations
10. Inspect Axle Spindles & Bearings for wear, clean and repack with grease (if replacement is needed, report findings and recommendations), install new bearing seals, inspect break ware, report findings and recommendations



## RV Information

|            |  |                     |  |
|------------|--|---------------------|--|
| RV Make    |  | Battery Type        |  |
| RV Model   |  | Number of Batteries |  |
| Year of RV |  | Number of AC Units  |  |
| Style      |  | Number of Axels     |  |
|            |  | Axel weight rating  |  |

## Technicians Service Summary

### *Exterior Inspection & Service*

The service technician will inspect and ensure all fasteners, connectors, and screws around the exterior of the RV are secure. Note any missing and/or damaged fasteners, connectors, and screws.

### Observations

{This section will contain Notes of issues/concerns identified by the technician capture supporting photos (when possible).}



### Service Performed

{This section will contain Notes of maintenance and service performed by the technician capture supporting photos (when possible) of completed work.}

## Recommendations

{This section will contain Recommendation provided by the technician to the client on items that need to be addressed, maintenance intervals for follow-up servicing, and other related items to this set of components.}

{Example: Technician recommends the following items as part of the ongoing maintenance and servicing schedule.

1. Monthly visually inspect all seals, looking for drying, cracking, misshaped or lifting (heat with a hairdryer or heat-gun (slowly do not melt or overheat) to bring back to original form) slide/door/storage compartment seals – replace as needed.
2. Clean all Slide-Out Seals and treat with UV Protectant every 30days
3. Clean all window tracks and apply Dry Lube Spray 2 times per year or as needed.
4. Inspect and tighten (replace if missing) all screws, fasteners, connectors 2 times per year or as needed.

## Battery Inspection & Service

The service technician will inspect all coach batteries and test with a Multimeter (charge levels and note the results) inspect all connections for corrosion and torque. For serviceable deep cycle batteries inspect and adjust fluid levels as needed.

## Observations

{This section will contain Notes of issues/concerns identified by the technician capture supporting photos (when possible).}

{Example: Upon inspection of the battery compartment, it was observed that the several of the terminal connections have corrosion buildup, all connections appear to be secure. No visible damage or excessive wear on cable coverings. No visible damage or breakage/fraying of wiring. Some low gauge wiring is connected directly to the battery bank – this type of connection should be moved to a bus

bar for proper in-line usage and reduce the likelihood of improper connections and the possibility of arcing.



## Service Performed

{This section will contain Notes of maintenance and service performed by the technician capture supporting photos (when possible) of completed work.}

{Example: Technician completed the following:

1. Removed and cleaned all corrosion on terminal connections
2. Performed volt test on each battery (individually) and noted its state of charge capacity
3. Performed volt test on the battery bank (as configured) and noted its state of charge and capacity
4. Treated all terminal connections with dielectric grease

## Recommendations

{This section will contain Recommendation provided by the technician to the client on items that need to be addressed, maintenance intervals for follow-up servicing, and other related items to this set of components.}

{Example: Technician recommends the following items as part of the ongoing maintenance and servicing schedule.



1. Inspect and clean all battery connections every 30days
2. Ensure all connections are tight and secure
3. Check acid fluid levels on serviceable batteries every 30days
4. When replacement batteries are needed consider upgrading to lithium as they last longer, cost less over the life of the battery and do not off-put any gasses.
5. Remove and relocate the low gauge wire from directly connecting to the battery bank, relocate to a low voltage bus bar or have a qualified technician service your system.

### *Fuse/Breaker Panel Inspection & Service*

The service technician will inspect all connections within the Fuse/Breaker Panel, testing polarity, inspecting, and tightening all bus bar connections and noting any identified issues.

*{NOTE: This service requires complete power isolation, all electrical services will be disabled for the duration of this service and restored upon completion. This includes disconnecting from Shore-Power, disconnecting battery supply, and disabling any inverters}*

### **Observations**

{This section will contain Notes of issues/concerns identified by the technician capture supporting photos (when possible).}





## Service Performed

{This section will contain Notes of maintenance and service performed by the technician capture supporting photos (when possible) of completed work.}

{Example: Technician completed the following:

## Recommendations

{This section will contain Recommendation provided by the technician to the client on items that need to be addressed, maintenance intervals for follow-up servicing, and other related items to this set of components.}

{Example: Technician recommends the following items as part of the ongoing maintenance and servicing schedule.

## *Slide-Out & Window Seal Inspection & Service*

The service technician will inspect all

### Observations

{This section will contain Notes of issues/concerns identified by the technician capture supporting photos (when possible).}

### Service Performed

{This section will contain Notes of maintenance and service performed by the technician capture supporting photos (when possible) of completed work.}

{Example: Technician completed the following:

### Recommendations

{This section will contain Recommendation provided by the technician to the client on items that need to be addressed, maintenance intervals for follow-up servicing, and other related items to this set of components.}

{Example: Technician recommends the following items as part of the ongoing maintenance and servicing schedule.

## *Exterior Sealant Inspection & Service*

The service technician will inspect all

### Observations

{This section will contain Notes of issues/concerns identified by the technician capture supporting photos (when possible).}

### Service Performed

{This section will contain Notes of maintenance and service performed by the technician capture supporting photos (when possible) of completed work.}

{Example: Technician completed the following:



## Recommendations

{This section will contain Recommendation provided by the technician to the client on items that need to be addressed, maintenance intervals for follow-up servicing, and other related items to this set of components.}

{Example: Technician recommends the following items as part of the ongoing maintenance and servicing schedule.

## *Roof Sealant Inspection & Service*

The service technician will inspect all

## Observations

{This section will contain Notes of issues/concerns identified by the technician capture supporting photos (when possible).}

## Service Performed

{This section will contain Notes of maintenance and service performed by the technician capture supporting photos (when possible) of completed work.}

{Example: Technician completed the following:

## Recommendations

{This section will contain Recommendation provided by the technician to the client on items that need to be addressed, maintenance intervals for follow-up servicing, and other related items to this set of components.}

{Example: Technician recommends the following items as part of the ongoing maintenance and servicing schedule.

## *AC Unit Inspection & Service*

The service technician will inspect all



## Observations

{This section will contain Notes of issues/concerns identified by the technician capture supporting photos (when possible).}

## Service Performed

{This section will contain Notes of maintenance and service performed by the technician capture supporting photos (when possible) of completed work.}

{Example: Technician completed the following:

## Recommendations

{This section will contain Recommendation provided by the technician to the client on items that need to be addressed, maintenance intervals for follow-up servicing, and other related items to this set of components.}

{Example: Technician recommends the following items as part of the ongoing maintenance and servicing schedule.

## *Hot Water Heater & Furnace Inspection & Service*

The service technician will inspect all

## Observations

{This section will contain Notes of issues/concerns identified by the technician capture supporting photos (when possible).}

## Service Performed

{This section will contain Notes of maintenance and service performed by the technician capture supporting photos (when possible) of completed work.}

{Example: Technician completed the following:



## Recommendations

{This section will contain Recommendation provided by the technician to the client on items that need to be addressed, maintenance intervals for follow-up servicing, and other related items to this set of components.}

{Example: Technician recommends the following items as part of the ongoing maintenance and servicing schedule.

## *Tire Inspection & Service*

The service technician will inspect all

## Observations

{This section will contain Notes of issues/concerns identified by the technician capture supporting photos (when possible).}

## Service Performed

{This section will contain Notes of maintenance and service performed by the technician capture supporting photos (when possible) of completed work.}

{Example: Technician completed the following:

## Recommendations

{This section will contain Recommendation provided by the technician to the client on items that need to be addressed, maintenance intervals for follow-up servicing, and other related items to this set of components.}

{Example: Technician recommends the following items as part of the ongoing maintenance and servicing schedule.

## *Suspension Inspection & Service*

The service technician will inspect all



## Observations

{This section will contain Notes of issues/concerns identified by the technician capture supporting photos (when possible).}

## Service Performed

{This section will contain Notes of maintenance and service performed by the technician capture supporting photos (when possible) of completed work.}

{Example: Technician completed the following:

## Recommendations

{This section will contain Recommendation provided by the technician to the client on items that need to be addressed, maintenance intervals for follow-up servicing, and other related items to this set of components.}

{Example: Technician recommends the following items as part of the ongoing maintenance and servicing schedule.

